Reopening of Keystone STARS Child Care Facilities
Following a Temporary Closure Due to COVID-19

The facility’s STAR expired while closed

Yes

- The legal entity/operator must notify their ELRC two weeks prior to the date they plan to reopen the facility, if possible.
- The facility will reopen as a STAR 1 but will be prioritized for move-up with the ELRCs.
- The facility can request to move up in STAR levels using the 2020 Keystone STARS Performance Standards.
- The facility can upload evidence and documentation for move-up designation as soon as they are able to do so.

No

The facility closed for 6 months or more

Yes

- The legal entity/operator must notify their ELRC two weeks prior to the date they plan to reopen the facility, if possible.
- The facility must complete a paperwork renewal to consist of the following items prior to reopening or within five business days after reopening:
  - Request for Keystone STARS Designation and Program Information Form
  - CQI Plan Annual Update – must meet updated requirements found in 2020 Keystone STARS Performance Standards, EC 2.1
  - Facility Staffing Grid – must meet updated requirements found in 2020 Keystone STARS Performance Standards, SQ 2.2.
- A facility that completes the paperwork renewal items, as outlined above will maintain the same STAR level they held at the time of their temporary closure. The facility will maintain its current upcoming Keystone STARS designation expiration date and will be required to complete whichever type of designation renewal they are due to complete (paperwork or full designation).
- A facility that is unable to complete their Keystone STARS Status Review paperwork renewal as outlined above will have their STAR reduced to a STAR 1.

No

- The legal entity/operator must notify their ELRC two weeks prior to the date they plan to reopen the facility, if possible.
- Facility will reopen at same STAR level designation they held at the time of their temporary closure.
- Facility will maintain their current placement on the Keystone STARS 3-year designation cycle including current expiration date.

Contact information for the appropriate ELRC can be found at www.raiseyourstar.org.