



Program Administration Scale (PAS)

What is the PAS?

PAS is used to gather information that measures the quality of administrative, management, and leadership practices of early childhood programs. The PAS helps a program dig deeper into the following aspects of program administration:

- Human Resources Development
- Personnel Cost and Allocation
- Center Operations
- Child Assessment
- Fiscal Management
- Program Planning and Evaluation
- Family Partnerships
- Marketing and Public Relations
- Technology
- Staff Qualifications

The PAS can be used for self-assessment or utilized with a Quality Coach. PAS assessments may include a tour of the child care space, an interview with the provider, and a review of the documentation required to rate some PAS indicators.

Which program(s) could use PAS?

PAS is appropriate for profit and non-profit center-based programs.

How does PAS support Continuous Quality Improvement (CQI)?

Use of the PAS offers program directors and administrators the opportunity to gain valuable information about a program's administrative practices. The information gained from a PAS assessment can be used to create goals that enhance the quality of a program.

Additional Information/Training

Additional information on the PAS can be found on the McCormick Center for Early Childhood Leadership's website

<http://mccormickcenter.nl.edu/program-evaluation/program-administration-scale-pas/>